

## Minutes – SL Board meeting – 24 September 2013

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### 1. Election of chairperson

Michael Ravn Pedersen was elected

### 2. Election of minute taker

Tina Halborg Nielsen was elected

### 3. Account by the Chairman

#### a. Bookkeeping and economic assistance from Deloitte

The Chairman has been in contact with our accountant concerning bookkeeping and economic assistance. It was decided to postpone the project until after hiring the new Managing Director, so that he/she could consider this an initial assignment. Furthermore, spring is less busy and therefore more suited for large projects. Planned project will be around 1 February, and Michael and Kristian will initiate it.

#### b. New agreement with Aarhus Symposium

Specific accounting details were missing in the existing agreement. It has therefore been decided to charge continuously in the future and settle after completed project.

#### c. Bonus for employees in Klubben?

Last year, a bonus of DKK 5,000 was given to Klubben to acknowledge their extra effort during the Opening Party in S and the Introduction Week. Jasper has inquired a similar amount, but due to the tight economic situation in SL and in order to avoid discrimination between business units, the inquiry was denied.

Caf'Inn has similarly applied for a contribution to a personnel arrangement. In the board, there was a broad consensus that Caf'Inn has indeed performed exceptionally well this year, but referring to the tight economy and the distinction between need-to-have and nice-to-have, the inquiry was denied.

SL DreamTeam has been resized tremendously in order to fit the economic situation. The activities still include some costs, but because they are spent across business units, the board approves continuation.

#### d. JSU meeting about communication and union buffet

At a meeting during the spring, it was decided to follow-up on improved communication suggestions in the fall. The idea was to initiate a facebook group, so that all communication does not necessarily have to pass the Chairman. It was furthermore noticed by the unions that no union buffet was held during the Introduction Week. Therefore, new initiatives will be taken in order to present the unions in other ways. This could e.g. be a "after-work meeting" in Klubben.

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e. Nye foreninger på vej frem

A new union, "Stamtisch Mitte", with focus on Germany and German culture has been established in Nobelparken. This is excellent, and SL appreciates initiatives exactly like this, as we aim for a vibrant union life in Nobelparken as well.

4. Account by the Managing Director

a. Meetings with Head of Faculty

i. Student Life Fair

Previously, there has been some uncertainty about the future of SLF, but it has been approved, as it is value creating to the students. This year, it was acknowledged by employees attending an AU Fair.

Moreover, it was discussed if SL ought to be present at student fairs in Universitetsparken, as some members are placed in Nobelparken.

ii. Alcohol in the Introduction Week

Kristian was asked to attend a meeting due to queries concerning alcohol in the Introduction Week. Tina also attended the meeting. The meeting addressed recruiting of instruktors and alcohol during the day time hours (which is forbidden in the SL Introduction Week). The meeting went well and all misunderstandings were clarified.

iii. Fitness

The University Management has decided that no fitness activities should be run at AU. Unfortunately, SL is therefore forced to close its fitness centre per 1 October 2013.

b. The Introduction Week

i. Bachelor

Evaluations have recently started both internally and externally. The Coordinators will present their results at a future board meeting.

Recruitment of the new coordinators will happen before Christmas, and the current coordinators will attend the interviews.

ii. Master

Evaluations have begun. The new Master Coordinators will be recruited after Christmas.

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### iii. The Introduction Trip

The new destination was a success among the students. We have experienced some misunderstandings with regards to VAT and rental of private residence, and SL has therefore been established as a travelling agency once a year.

Vigsø Feriecenter has been booked again next year in the 2nd and 4th weekend of September (the 3rd was already booked).

### c. Hearing about student bar at the Permission Board

Authorization for the bar in Nobelparken has been applied for and granted, but for Nobel Nights the authorization is only valid until 1 November. Jasper will attend a meeting to get clarification.

### d. Printing solution

The new printers are not yet installed. They are stored in a warehouse until the online solution is ready and the external communication finished. We expect them ready within a week's time.

### e. Departments at BSS

There has been a restructuring of economic application rules at AU; previously one could apply for grant directly at e.g. Technical department, but now everything must be approved by the departments. SL must therefore adapt communication.

### f. Tuborgfondet

Tuborgfondet will be presented on Friday 25 October at 14 in Nobelparken. An open reception will be held for personnel and students.

### g. SL Office in Nobelparken

The Office does not have many guest syet, as the printers have not been installed.

### h. Klub.ling

The new Friday bar has been a succes so fare. The only Friday with limited attendance was when "Danmarks Største Fredagsbar" was held in Universitetsparken. The opening hours were discussed, as people tend to leave the bar at 19 and not at 21 when it closes.

### i. AOA, 7 November 2013

It was decided to hand out 25 free tickets for the award show to employees based on a "first-come-first-served" principle. It is important to have employees represent Klubben if it wins an award.

Stine and Stephanie will arrange a place for the employees to go after the show.

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j. Studenterlauget's website

A student with developed skills within website design and programming has contacted Stefanie. He is interested in designing a new SL website and at the same time engage in the organization. It was discussed if we could let him run the IT project. He is able to do the job for less money than an IT company, and at the same time his approach was very positive.

It was decided to give him a two-month evaluation period, where he together with Søren and Stefanie can prepare a suggestion and budget. After the evaluation period, we will evaluate.

5. Financial assessment: July + August 2013

The figures from August was not presented, as Kristian and Andreas are working on a biannual status for all business units.

The situation after July was negative. We are below last year's level and especially Klubben in not performing. Communication and Caf'Inn have improved their performance, and the biannual status is therefore an important tool to identify which business units are performing/not performing.

6. Work groups

a. Introduction Week group → Klubben group

The preliminary work is finished, but now the practical work begins. All plans must be evaluated and adapted. The group must meet before next board meeting and develop a revised plan and a process description.

b. Cost reduction group

Some large cost pools in connection with the Introduction Week and Introduction Trip have been identified, and these can now be negotiated.

c. Recruitment Committee (Managing Director)

The group has had a preliminary meeting and prepared a document with a time schedule. Kristian was unable to attend the meeting. It was agreed to move the recruitment process forward one month in order to hire a new MD before Christmas. We will of course consider any exams the candidates might have.

d. Objectives for Klub.ling (by Steffen)

Steffen has talked to his fellow students in Nobelparken to gain some impressions of Klub.ling:

- They love the study environment
- The tables are half-full during day time hours
- It is too cold in the room (must be adjusted to make it a comfortable place to be)
- There is a lack of signs both in and around the room (AU has not given permission to put up any signs, but we are working on it)

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- People do not know where the SL Office in Nobelparken is (We will put up a moveable sign tomorrow)
- The students wish that Klub.ling was open during day time hours, so that they could buy coffee
- The students would love to be able to pick up books from BSS Books in Nobelparken

### 7. Christmas in Studenterlauget

#### a. SL Christmas Spirit – work group startup

Louise ran the project last year and is willing to do it again. This year it will take place in both Nobelparken and at Fuglesangs Allé and the budget must be kept at the same level as last year. Stine and Steffen will engage in the project as well, and Business Relations must be involved asap.

#### b. Christmas present for SL employees

It was decided that there will be no Christmas presents this year due to the financial situation in SL.

#### c. SL Christmas Dinner 2013

##### i. Date

Possible dates are 30 November, 7 December and 14 December. Kristian will decide on a date in cooperation with Jasper and communicate it to the employees asap.

##### ii. Budget?

The budget must be kept at a minimum; food is prepared in Caf'Inn and we will try to get grants from e.g. Carlsberg.

##### iii. Who will arrange the Christmas Dinner?

Stine, Mads Hørlyck and Jasper will arrange and activate employees when necessary.

### 8. Next meeting

#### a. Satisfaction survey presentation

Michael Tilsted will present findings from the survey on Tuesday 8 October at 18.00.

#### b. Future board meetings

Monday 28 October at 15.30

Wednesday 20 November at 16.00

Thursday 12 December at 16.30